

Dear Crafters and Vendors,

The Pines Community Center still looks forward to hosting its Seventh Annual Pines Craft Fair on Saturday, November 2nd, 2024, for crafters/vendors who are interested in participating. The craft fair will take place from 9:00 a.m. to 2:00 p.m. Set up time will take place Friday, November 1st, from 3:00-5:00 p.m. This will allow crafters/vendors an opportunity to set up in advance. We will have plenty of help to assist you in the setting up and taking down process.

Vendors will be allowed in the building the day of the craft fair as early as 8:15 a.m. No one is allowed in before 8:15 a.m. We will be selling food out of our kitchen all day. We will also be holding a raffle all day long and winners will be announced at 1:30 p.m. that day. We ask that all vendors/crafters donate an item to our raffle table at check in on November 1st, on set up night. If you would like to include a small placard with the item to advertise, please turn both items in together.

We will be advertising the craft fair on our Facebook Page, 94.1 FM, fliers will be posted in various locations around the community, and we plan to run an ad in the Laconia Daily Sun in advance of the fair. We will also have it posted on our marquee and have signs posted around town.

We ask that vendors/crafters please park your vehicles on the basketball court and enter through the main entrance, located in the front of the building to register. Someone will be in the lobby area waiting to check you in, accept your raffle item, and show you to your assigned location.

To sign up go to the Pines Community Center to receive your packet of information, call to request it by email, or go to our website [pinescommunitycenter.com](http://pinescommunitycenter.com) and download it. Included in your packet will be this letter, a sign-up sheet that needs to be turned in by Friday, October 11th, 2024 and a flier. If there are any questions or concerns please send an email to [pccprogramdirector@gmail.com](mailto:pccprogramdirector@gmail.com) or give us a call at (603) 286-8653 and ask for Samantha. I will be happy to assist you anyway needed. Thank you for your interest in our Seventh Annual Pines Craft Fair.

Thank you,

Samantha Magoon  
Recreation Director

**Pines Community Center  
7th Annual Craft Fair –Deposit Form  
61 Summer St. Northfield N.H., 03276  
P.O. Box 262 Tilton, N.H. 03276  
November 2nd, 2024  
9:00 AM-2:00PM**

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**Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Town/State/Zip** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Description of Item for Sale/Notes:**

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|                       | <b>Quantity</b> | <b>Cost</b> | <b>Total</b> |
|-----------------------|-----------------|-------------|--------------|
| <b>8x8 Space</b>      |                 | <b>\$35</b> |              |
| <b>8x10 Space</b>     |                 | <b>\$40</b> |              |
| <b>Electricity</b>    |                 | <b>\$5</b>  |              |
| <b>Total Enclosed</b> |                 |             |              |

**Must be paid in full by Friday, October 11<sup>th</sup>, 2024. Please make checks payable to  
Pines Community Center**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_